



**Minutes of the**  
**Twenty-Third Technical Assistance Sub-Committee (TASC) Meeting**  
**26<sup>th</sup> February 2018**  
**Meeting Hall, LGCDP II – TSNGP**  
**Kathmandu**

**Background**

The 23<sup>rd</sup> meeting of the Technical Assistance Sub Committee (TASC) was held on 26<sup>th</sup> February 2018 under the chair of Mr. Purusottam Nepal, National Program Director (NPD), LGCDP II - TSNGP. Mr. Nepal opened the meeting by welcoming the participants and asked Mr. Resham Kandel, National Programme Manager, to briefly present the agenda, report the progress, and outline the revisions proposed by the Programme. Mr. Kandel, thus, presented the agenda:

- 1) Update on the progress of the Programme till date
- 2) Approval of changes made in Annual Work Plan (AWP) 2017/18
- 3) AoB

**Discussion**

After Mr. Kandel presented the programme progress along with the proposed amendments to AWP 2017/18, the Chair stressed that the following activities had been added given their importance in the current governance context of Nepal:

- Consultation with the provincial officials to assess their professional needs and demands
- Development of a concept note for one-stop-shop for local governance
- Conduction of a study to develop a strategy for the localization of Sustainable Development Goals (SDGs)
- Generation of revenue improvement (action) plans [including revenue estimation, forecasting and implementation of Integrated Property Tax (IPT)]
- Support National Natural Resources and Fiscal Commission (NNRFC) through studies to calculate formula for Equalization Grant
- Linkages of LGs to provincial and federal governments with the use of E-governance tools



The Chair then opened the floor for discussion.

Ms. Pragyan Joshi of UNCDF informed the floor that an event has been set on 5<sup>th</sup> March 2018 to share the findings of an RIAP conducted in Sunsari district.

Mr. Gareth Rannamets, DFID, was pleased to note that a roster of potential resource persons was being maintained at the ministry and wanted to be updated on its present status. He also queried about the state of the recruitment of IT officers at the LGs and suggested that during the Joint Field Visit some of the LGs that have already recruited IT officers be visited to get a feedback on the usefulness of the services provided by IT officers. He appreciated the added activities such as the intended collaboration to be made with NNRFC, the development of strategies for localization of SDGs, and the consultations to be made with elected representatives/officials at the provinces. While he happily noted that the LGCDP II (synopsis of progress) report has finally come out, he suggested that the planned LGCDP II completion report examines LGCDP in its entirety of the eight years, closing scrutinizing the successful cases, best practices and lessons learnt.

Ms Vivian Hilde Opsvik, Norwegian Embassy, noted positively the changes proposed in the Programme and asked Mr Raj Kumar Dhungana to detail our their observations upon which Mr Dhungana commented that the formulation of a strategy for SDG localization (particularly SDG Goal 16) was important as clear indicators to measure the SDG progress have not yet been developed. But, he cautioned that such an exercise must be linked both with NPC (as long as it exists) and LG profile making exercise being undertaken by the Ministry. Mr Dhungana further remarked that Supreme Court, MoFALD and the Ministry of Law, Justice and Parliamentary Affairs could have different understandings regarding the competencies and scope of judicial committees of the local governments and hence stressed that same understanding be agreed upon across different stakeholders while drafting the adjudication processes of judicial committees. Mr Dhungana was pleased that a roster of resource persons is being developed but wondered what it looked like and how it would be continuously updated. Regarding the training packages, he commented that MoFALD needs to focus more on assuring quality of trainings than simply delivering them. He expressed his concern that a training covering the cross-cutting issues should thoroughly



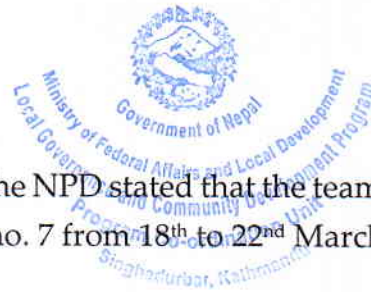
mainstream issues related to gender and social inclusion, environment sustainability, etc. Lastly, he commented that the programme also needs to look at issues of how best to mobilize and engage civil societies including non-government organizations and community-based organizations with the local as well as provincial governments.

Discussing about the application of e-governance tools in the local governments Ms. Martina Voss, UNV, suggested that the Programme collect feedback from the citizens on whether the IT application has made any difference in accessing public services.

Ms. Sophie Kemkhadze, UNDP, thankfully noted that so many ambiguities of the past had been cleared. However, she stated that although the Programme executes many different activities, it was sometimes difficult to pinpoint and estimate Programme's the aggregate impact/effect. Observing that the Programme still looked ambitious, Ms. Kemkhadze said that UNDP is working with NPC to make informatics on the seven provinces which would eventually aid in localizing the SDGs. She also remarked that the LGs can be made more enterprising to develop their local economy but this had to be done in co-ordination with other stakeholders such as Office of Prime Minister and Council of Ministers, and Ministry of Labour. Ms. Kemkhadze also reminded the floor that there are tried and tested tools readily available in the region which can be replicated here in Nepal to effectively innovate the service delivery systems and mechanisms.

Continuing the floor discussion, Ms. Vivian Hilde Opsvik remarked that although it was nice to see interesting activities being planned by the Programme, the presentation made lacked financial and expenditure plan. Therefore, she suggested that expenditure plan also be made by the Programme alongside the (amended) activities to realistically achieve the targeted outputs of the ambitious plan.

After the discussion on the main agenda was over, Ms. Opsvik apprised the participants that the newly appointed Norwegian Development Minister, Mr. Nicolai Astrup, would be coming to Nepal on 6<sup>th</sup> March 2018 on his first international visit. Minister Astrup would be visiting Biju Gaupalika of Dolakha district on 7<sup>th</sup> March to meet LG officials and if possible interact with CAC members and observe one of the IG activities. The NPD Mr. Nepal confirmed that all necessary support, whenever need, would be provided by the Programme to make the visit successful.



Regarding the Joint Field Trip the NPD stated that the team shall go to Bajura, Bajhang, Accham and Doti of Province no. 7 from 18<sup>th</sup> to 22<sup>nd</sup> March 2018.

The NPM Mr. Kandel informed the meeting participants that since Three laptops and one digital cameras were stolen from the premises at the previous Hetauda PSU office, there is a need to remove them from the inventory list. He further stated that as discussed in the previous TASC meeting, there were items purchased during LGCDP I and II programme periods which remained in the custody of different sections of MoFALD and office of the formerly known Local Body and Fiscal Commission but remained in the inventory maintained by LGCDP II – TSNGP PCU. Now, it had to be agreed upon that the items would be handed over to relevant sections and offices and would be deducted from the inventory list maintained by LGCDP II – TSNGP (the list is attached with the minutes).

Lastly, Mr. Rannamets reminded everyone that although the Programme shall formally conclude in July 2018, there may be a need for 'no-cost extension' of the Programme for a few months to fully close-down the programme.

### Conclusion

The NPD Mr. Purusottam Nepal thanked everyone for contributing to the floor discussion and began to address the queries raised. First, he informed everyone that because the district level institution is no more involved in the planning, budgeting and implementing of development activities by the local governments, the local-level planning process has been reduced from 14 steps to seven steps. However, he added that to make planning process more transparent and effective the civil society bodies such as local CBOs and NGOs need to be involved in the process. Regarding the position of the Judicial Committee of the local governments, he clarified that it is not an extension of the national judicial structure and has a clear mandate of what types of disputes can be arbitrated by the local judicial committees. Furthermore, any party dissatisfied with the decision taken by the local judicial committees is free to appeal the case in district courts and pursue the national judicial system.

Regarding the status of IT officers' recruitment, Mr. Nepal said that 345 IT Officers are already in place and about 200 are in the process of being recruited. He also informed the floor that the Ministry of Finance will lead the financial management processes of



LGs. Updating the information on the roster development, Mr. Nepal stated that more than 500 individuals have applied in the ten thematic areas of training packages. This number was in addition to the government officials who have the potential to function as resource persons. He also said that the training packages being developed in about eight thematic areas (e.g. planning and budgeting, procurement, training for Ward Chiefs, judicial committee, cross-cutting, etc.) will be co-ordinated through the District Co-ordination Committees. He also mentioned that SDG localization strategy shall necessarily include issues related to gender and social inclusion, child and environment friendly governance, Civil Society Organization involvement, etc. Mr. Nepal also mentioned that even if the current plan looks ambitious, the programme is committed to executing all of them. And in case some activities remain to be completed by the end of the Programme, Mr. Nepal hoped that the upcoming Programme would be able to complete them.

### Final Decisions

- 1) Quarterly Work Plan (January to March 2018) approved
- 2) Revised Work Plan 2017/18 approved
- 3) Financial report of previous quarter (Oct – Dec 2017) endorsed
- 4) Transfer of equipment to relevant sections and LBs of MoFALD approved

### Participants

SN	NAME	DESIGNATION	ORGANIZATION
1.	Mr. Purusottan Nepal, <i>Chair</i>	Joint Secretary/NPD	MoFALD/LGCDP
2.	Mr. Resham Kandel, <i>Member-Secretary</i>	Under Secretary/National Programme Manager	MoFALD/LGCDP
3.	Mr. Gareth Rannamets	Governance Advisor	DFID
4.	Ms. Sophie Kemkhadze	Deputy Country Director	UNDP
5.	Ms. Vivian Hilde Opsvik	Governance Advisor	Norwegian Embassy
6.	Ms. Pragyan Joshi	PO	UNCDF
7.	Ms. Martina Voss	Programme Officer	UNV
8.	Mr. Raj Kumar Dhungana	Governance Advisor	Norwegian Embassy
9.	Ms. Archana Aryal	Programme Officer	UNDP

SN	NAME	DESIGNATION	ORGANIZATION
10.	Mr. Anil Chandrika	DP Coordinator	LGCDP
11.	Mr. Parshuram Upadhyay	FGS	LGCDP
12.	Dr. Raghu Shrestha	ME Specialist	LGCDP
13.	Dr. Mandip Rai	DNPM	LGCDP
14.	Mr. Barun K. Adhikari	M & E Specialist	LGCDP
15.	Mr. Surendra Bhandari	AFO	LGCDP
16.	Mr. Nagesh Badu	E Governance Specialist	LGCDP
17.	Mr. Apurwa Singh	UNC ICT coordinator	LGCDP
18.	Mr. C.P. Sigdel	SM Specialist	LGCDP

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**List of Assets for transfer/disposal**

Local Governance and community Development Programme , Nepal

List of assets for transfer to Ministry of Federal Affairs and Local Development (Electronics , 2 Items )

Annex - A

SN	1. DESCRIPTION (item name/model/manufacturer)	Serial Number( not applicable for furniture)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	Mac Apple computer	C17K6YDNCR	NA	MM\$	11-Jun-13	1634.72	NA	Transfer
2	Camera	DSC-W810	NA	MM\$	25-Apr-14	222.91	NA	Transfer
<b>Total value (US\$)</b>						<b>1857.64</b>		

Signature  
Surendra Bhandari  
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DPM, LGCDP

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Archana Aryal  
Programme Analyst, UNDP

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**List of Assets for transfer/disposal**  
**Local Governance and community Development Programme , Nepal**  
**List of assets for transfer to Ministry of Federal Affairs and Local Development ( Furniture , 3 items )**

Annex - A2

SN	1. DESCRIPTION (item name/model/manufacture)	Serial Number( not applicable for furniture)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	Office glass door cabinet	NA	NA	IPD Section	20-Jun-13	168.16	NA	Transfer
2	Revolving chair	NA	NA	IPD Section	20-Jun-13	82.81	NA	Transfer
3	Revolving chair	NA	NA	IPD Section	20-Jun-13	82.81	NA	Transfer
<b>Total value (US\$)</b>						<b>333.78</b>		

Signature  
**Surendra Bhandari**  
 AFO, LGCDP

Signature  
**Mandip Rai**  
 DPM, LGCDP

Signature  
**Resham Lal Kandel**  
 NPM, LGCDP

Signature  
**Archana Aryal**  
 Programme Analyst, UNDP

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## List of Assets for transfer/disposal

Local Governance and community Development Programme , Nepal

List of assets for transfer to Ministry of Federal Affairs and Local Development (Electronics, 44 Items )

Annex - A 2

SN	1. DESCRIPTION (Item name/model/manufacturer)	Serial Number( not applicable for furniture)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	8 Port router	Ca10138008472	NA	IPD Section	23-Dec-10	81.21	NA	Transfer
2	8 Port router	Ca10138008471	NA	IPD Section	23-Dec-10	81.21	NA	Transfer
3	16 Port router	Ca1039G624243	NA	IPD Section	23-Dec-10	247.76	NA	Transfer
4	16 Port router	Ca1039G624244	NA	IPD Section	23-Dec-10	247.76	NA	Transfer
5	16 Port router	Ca1039G624246	NA	IPD Section	23-Dec-10	247.76	NA	Transfer
6	16 Port router	Ca1039G624247	NA	IPD Section	23-Dec-10	247.76	NA	Transfer
7	8 Port router	Ca10138008470	NA	IPD Section	23-Dec-10	81.21	NA	Transfer
8	8 Port router	Ca10138008473	NA	IPD Section	23-Dec-10	81.21	NA	Transfer
9	24 Port router	RA0834GA01055	NA	IPD Section	23-Dec-10	371.64	NA	Transfer
10	24 Port router	RA0834GA01058	NA	IPD Section	23-Dec-10	371.64	NA	Transfer
11	24 Port router	RA0834GA01056	NA	IPD Section	23-Dec-10	371.64	NA	Transfer
12	24 Port router	RA0834GA01057	NA	IPD Section	23-Dec-10	371.64	NA	Transfer
13	24 Port router	RA0834GA01054	NA	IPD Section	23-Dec-10	371.64	NA	Transfer
14	HP Compact Computer	SGH027R71L	NA	IPD Section	23-Dec-10	798.35	NA	Transfer
15	Hard Disk 500gb	wxd1e704w948	NA	IPD Section	23-Dec-10	117.00	NA	Transfer
16	Hard Disk 500gb	wx21a9095386	NA	IPD Section	23-Dec-10	117.00	NA	Transfer
17	Hard Disk 500gb	wx51a9000438	NA	IPD Section	23-Dec-10	117.00	NA	Transfer
18	Router TP link	10873600564	NA	IPD Section	23-Dec-10	103.23	NA	Transfer
19	Router TP link	10873600579	NA	IPD Section	23-Dec-10	103.23	NA	Transfer
20	Router TP link	10873600561	NA	IPD Section	23-Dec-10	103.23	NA	Transfer
21	Router TP link	10873600576	NA	IPD Section	23-Dec-10	103.23	NA	Transfer
22	Router TP link	10873600573	NA	IPD Section	23-Dec-10	103.23	NA	Transfer
23	Router TP link	10873600572	NA	IPD Section	23-Dec-10	103.23	NA	Transfer
24	Su Ka UPS	070608624	NA	IPD Section	24-Aug-11	4879.77	NA	Transfer



25	HP Laptop	5CD1281GF2	NA	IPD Section	24-Sep-11	823.61	NA	Transfer
26	HP Laptop	5CD1281GDG	NA	IPD Section	24-Sep-11	823.61	NA	Transfer
27	Dell Computer	GHTV828	NA	IPD Section	24-Sep-11	816.75	NA	Transfer
28	Dell Monitor with sn27	OJ 672h-64180-138-1P72	NA	IPD Section	24-Sep-11	0.00	NA	Transfer
29	Dell Monitor	OJ 672h-64180-12NOLQR	NA	IPD Section	24-Sep-11	178.45	NA	Transfer
30	Dell Monitor	OJ 672h-64180-139-O4GL	NA	IPD Section	24-Sep-11	178.45	NA	Transfer
31	Dell Monitor	OJ 672h-64180-139-O3UL	NA	IPD Section	24-Sep-11	178.45	NA	Transfer
32	Dell Monitor	OJ 672h-64180-138-1WHL	NA	IPD Section	24-Sep-11	178.45	NA	Transfer
33	Dell Monitor	OJ 672h-64180-138-O8ZL	NA	IPD Section	24-Sep-11	178.45	NA	Transfer
34	Acer Laptop	LXRGPO203012805CD61601	NA	IPD Section	8-Dec-11	942.03	NA	Transfer
35	Network Backup	13971103140395GHK	NA	IPD Section	8-Dec-11	821.26	NA	Transfer
36	Samsung Projector	P241HVDS700310K	NA	IPD Section	8-Dec-11	724.64	NA	Transfer
37	Sony Syber shot	2547998	NA	IPD Section	8-Dec-11	471.01	NA	Transfer
38	Sony Movie Camera	1737747	NA	IPD Section	8-Dec-11	797.10	NA	Transfer
39	Canon Printer	MGQA639818	NA	IPD Section	8-Dec-11	138.89	NA	Transfer
40	Canon Image Printer	EYV04177	NA	IPD Section	8-Dec-11	1020.53	NA	Transfer
41	Vacuum Cleaner	9040 BR	NA	IPD Section	20-Jun-13	140.14	NA	Transfer
42	Vacuum Cleaner	9040 BR	NA	IPD Section	20-Jun-13	140.14	NA	Transfer
43	HP Envey Laptop	4CN24706FX	NA	GIS Section	2-Oct-13	1277.02	NA	Transfer
44	Dell Optiplex	GROF4Y1	NA	GIS Section	2-Oct-13	784.31	NA	Transfer
<b>Total value (US\$)</b>						<b>20435.93</b>	<b>NA</b>	<b>Transfer</b>

Signature  
Surenbra Bhandari  
AFO, LGCDP

Signature  
Resham Lal Kandel  
NPM, LGCDP

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Mandip Rai  
DPM, LGCDP

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Archana Aryal  
Programme Analyst, UNDP

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**List of Assets for transfer/disposal**  
**Local Governance and community Development Programme , Nepal**

Annex - A 3

List of assets for transfer to Ministry of Federal Affairs and Local Development ( Furniture , 4 Items )

SN	1. DESCRIPTION (Item name/model/manufacturer)	Serial Number( not applicable for furniture)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	Sofa Set	NA	NA	MLD HR section	24-Dec-09	206.01	NA	Transfer
2	Revolving Chair	NA	NA	MLD HR section	24-Dec-09	68.67	NA	Transfer
3	Computer Table	NA	NA	MLD HR section	24-Dec-09	46.54	NA	Transfer
4	Steel Book case	NA	NA	MLD HR section	24-Dec-09	205.40	NA	Transfer
<b>Total value (US\$)</b>						<b>526.62</b>		

Signature  
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**Archana Aryal**  
 Programme Analyst, UNDP

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**List of Assets for transfer/disposal**  
**Local Governance and community-Development Programme , Nepal**

List of assets for transfer to Ministry of Federal Affairs and Local Development ( Electronics , 4 Items )

SN	1. DESCRIPTION (Item name/model/manufacturer)	Serial Number( not applicable for furniture)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	Inverter 2.5 KVA	Sukam UPS 2.5 KVA	NA	HR section	15-Jun-10	799.87	NA	Transfer
2	Canon Digital camera	18948202395	NA	HR section	24-Dec-09	310.60	NA	Transfer
3	Dell Computer	24D43-279Ky-RDFKF	NA	HR section	24-Dec-09	810.26	NA	Transfer
4	Dell Computer	2XP47-Y3BQR-CTd9	NA	HR section	24-Dec-09	810.26	NA	Transfer
<b>Total value (US\$)</b>						<b>2730.99</b>		

Annex - A 3

Signature  
**Surendra Bhandari**  
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Signature  
**Resham Lal Kandel**  
 NPM, LGCDP

Signature  
**Archana Aryal**  
 Programme Analyst, UNDP



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**List of Assets for transfer/disposal**  
**Local Governance and community Development Programme, Nepal**  
**List of assets for transfer to Ministry of Federal Affairs and Local Development (Furniture, 54 Items)**

Annex-A 4

SN	1. DESCRIPTION (item name/model/manufacturer)	Serial Number( not applicable for furniture)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	Revolving chair		NA	LBFC	29-Nov-10	111.88	NA	Transfer
2	Revolving chair		NA	LBFC	29-Nov-10	111.88	NA	Transfer
3	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
4	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
5	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
6	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
7	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
8	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
9	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
10	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
11	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
12	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
13	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
14	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
15	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
16	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
17	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
18	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
19	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
20	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
21	Steel Meeting chair		NA	LBFC	9-Aug-11	47.95	NA	Transfer
22	Steel Meeting chair		NA	LBFC	9-Aug-11	1342.57	NA	Transfer
23	Meeting Table		NA	LBFC	9-Aug-11	79.92	NA	Transfer
24	Revolving chair		NA	LBFC	9-Aug-11	79.92	NA	Transfer
25	Revolving chair		NA	LBFC	9-Aug-11	79.92	NA	Transfer
26	Revolving chair		NA	LBFC	9-Aug-11	79.92	NA	Transfer
27	Revolving chair		NA	LBFC	9-Aug-11	143.85	NA	Transfer



28	Revolving chair	NA	LBFC	9-Aug-11	143.85	NA	Transfer
29	Revolving chair	NA	LBFC	9-Aug-11	143.85	NA	Transfer
30	Revolving chair	NA	LBFC	9-Aug-11	143.85	NA	Transfer
31	Revolving chair	NA	LBFC	9-Aug-11	231.75	NA	Transfer
32	Wooden Double Box table	NA	LBFC	9-Aug-11	167.82	NA	Transfer
33	Wooden Single Box table	NA	LBFC	9-Aug-11	167.82	NA	Transfer
34	Wooden Single Box table	NA	LBFC	9-Aug-11	167.82	NA	Transfer
35	Wooden Single Box table	NA	LBFC	9-Aug-11	167.82	NA	Transfer
36	Wooden Single Box table	NA	LBFC	9-Aug-11	167.82	NA	Transfer
37	Wooden Single Box table	NA	LBFC	9-Aug-11	167.82	NA	Transfer
38	Wooden Single Box table	NA	LBFC	9-Aug-11	151.84	NA	Transfer
39	Wooden Single Box table	NA	LBFC	9-Aug-11	151.84	NA	Transfer
40	Wooden Single Box table	NA	LBFC	9-Aug-11	151.84	NA	Transfer
41	Wooden Single Box table	NA	LBFC	9-Aug-11	151.84	NA	Transfer
42	Filing cabinet	NA	LBFC	27-Sep-11	263.69	NA	Transfer
43	Filing cabinet	NA	LBFC	27-Sep-11	263.69	NA	Transfer
44	Computer Table	NA	LBFC	27-Sep-11	54.29	NA	Transfer
45	Computer Table	NA	LBFC	27-Sep-11	54.29	NA	Transfer
46	Computer Table	NA	LBFC	27-Sep-11	54.29	NA	Transfer
47	Computer Table	NA	LBFC	27-Sep-11	54.29	NA	Transfer
48	Computer Table	NA	LBFC	27-Sep-11	54.29	NA	Transfer
49	Computer Table	NA	LBFC	27-Sep-11	54.29	NA	Transfer
50	Computer Table	NA	LBFC	27-Sep-11	54.29	NA	Transfer
51	Computer Table	NA	LBFC	27-Sep-11	54.29	NA	Transfer
52	Wooden Sofaset	NA	LBFC	27-Sep-11	302.47	NA	Transfer
53	Steel chair	NA	LBFC	27-Sep-11	46.53	NA	Transfer
54	Steel chair	NA	LBFC	27-Sep-11	46.53	NA	Transfer
<b>Total value (US\$)</b>					<b>6519.76</b>		

Signature  
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DPM, LGCDP

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Resham Lal Kandel  
NPM, LGCDP

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Archana Aryal  
Programme Analyst, UNDP

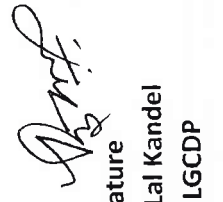


**List of Assets for transfer/disposal**  
**Local Governance and community Development Programme , Nepal**  
 List of assets for transfer to Ministry of Federal Affairs and Local Development ( Electronics, 6 Items )

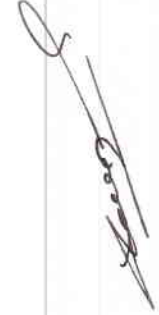
Annex - A y

SN	1. DESCRIPTION (item name/model/manufacturer)	Serial Number not applicable for furniture	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	HP Lap Top Computer	CND 9325 VRN	NA	LBFC	25-Apr-10	1162.63	NA	Transfer
2	HP Lap Top Computer	CND 9260 PCP	NA	LBFC	25-Apr-10	1162.63	NA	Transfer
3	HP Lap Top Computer	CND 9242 GCY	NA	LBFC	25-Apr-10	1162.63	NA	Transfer
4	HP Lap Top Computer	CND0012FZ6	NA	LBFC	12-Oct-10	1162.63	NA	Transfer
5	Invoter 7.5 KVA	340708294	NA	LBFC	2-Jun-10	2187.77	NA	Transfer
6	Invoter 16 Batry	340708294	NA	LBFC	2-Jun-10	2400.00	NA	Transfer
<b>Total value (US\$)</b>						<b>9238.29</b>		

  
 Signature  
 Surendra Bhandari  
 AFO, LGCDP

  
 Signature  
 Resham Lal Kandel  
 NPM, LGCDP

  
 Signature  
 Archana Aryal  
 Programme Analyst, UNDP



**List of Assets for transfer/disposal**  
**Local Governance and community Development Programme , Nepal**  
**List of assets for transfer to Ministry of Federal Affairs and Local Development ( Electronics , Items )**


Annex - A

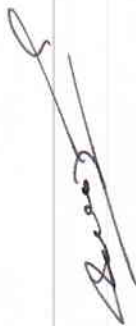
SN	1. DESCRIPTION (Item name/model/manufacturer)	Serial Number( not applicable for furniture)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	Dell Computer	6BHN32S	NA	GESI Section	24-Dec-09	810.26	NA	Transfer
2	Photo Copy Machine	974019039725	NA	GESI Section	24-Dec-09	675.98	NA	Transfer
3	Dell LCD Monitor	LQHA162580	NA	GESI Section	24-Dec-09	155.30	NA	Transfer
4	Canon Printer	LQHA162580	NA	GESI Section	24-Dec-09	243.08	NA	Transfer
5	Dell Vostro	1WF4221	NA	GESI Section	24-Dec-09	1053.34	NA	Transfer
6	Invoter 2.5 KVA	7309420022	NA	GESI Section	24-Dec-09	1453.96	NA	Transfer
<b>Total value (US\$)</b>						<b>4391.92</b>		

  
**Signature**  
**Surendra Bhandari**  
**AFO, LGCDP**

  
**Signature**  
**Mandip Rai**  
**DPM, LGCDP**

  
**Signature**  
**Resham Lal Kandel**  
**NPM, LGCDP**

  
**Signature**  
**Archana Aryal**  
**Programme Analyst, UNDP**





**List of Assets for transfer/ disposal**  
**Local Governance and community Development Programme , Nepal**

Annex - A

List of assets for transfer to Ministry of Federal Affairs and Local Development (Furniture , 12 Items )

SN	1. DESCRIPTION (Item name/model/manufacturer)	Serial Number( not applicable for furniture)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	Wooden Double Box table	NA	NA	GESI Section	20-Mar-13	182.47	NA	Transfer
2	Wooden Double Box table	NA	NA	GESI Section	20-Mar-13	182.47	NA	Transfer
3	Wooden Double Box table	NA	NA	GESI Section	20-Mar-13	202.02	NA	Transfer
4	Steel Glass Drive Cbinet	NA	NA	GESI Section	20-Mar-13	175.95	NA	Transfer
5	Steel Office cabinet	NA	NA	GESI Section	20-Mar-13	175.95	NA	Transfer
6	Steel Office cabinet	NA	NA	GESI Section	20-Mar-13	195.50	NA	Transfer
7	Steel Office file cabinet	NA	NA	GESI Section	20-Mar-13	195.50	NA	Transfer
8	Steel Office file cabinet	NA	NA	GESI Section	20-Mar-13	78.20	NA	Transfer
9	Steel Office file cabinet	NA	NA	GESI Section	20-Mar-13	78.20	NA	Transfer
10	Revolving chair	NA	NA	GESI Section	20-Mar-13	78.20	NA	Transfer
11	Revolving chair	NA	NA	GESI Section	20-Mar-13	78.20	NA	Transfer
12	Revolving chair	NA	NA	GESI Section	20-Mar-13	78.20	NA	Transfer
<b>Total value (US\$)</b>						<b>1922.43</b>		

Signature  
**Surendra Bhandari**  
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Signature  
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**Resham Lal Kandel**  
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Signature  
**Archana Aryal**  
 Programme Analyst, UNDP

**List of Assets for transfer/disposal**

Local Governance and community Development Programme , Nepal

Annex - A 6

SN	1. DESCRIPTION (Item name/model/manufacturer)	Serial Number( not applicable for furniture)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	Hydrolic chair	NA	NA	LG Division	9-Jul-12	154.53	NA	Transfer
2	L Table(Big)	NA	NA	LG Division	9-Jul-12	331.13	NA	Transfer
3	Meeting Table	NA	NA	LG Division	27-Dec-12	449.94	NA	Transfer
4	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
5	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
6	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
7	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
8	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
9	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
10	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
11	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
12	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
13	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
14	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
15	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
16	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
17	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
18	Wooden Meeting chair	NA	NA	LG Division	27-Dec-12	38.57	NA	Transfer
19	Wooden Meeting chair	NA	NA	LG Division	28-Oct-15	302.73	NA	Transfer
20	Office chair	NA	NA	LG Division	28-Oct-15	93.15	NA	Transfer
21	Office table	NA	NA	LG Division				
<b>Total value (US\$)</b>						<b>1948.54</b>		

Signature  
Surentra Bhandari  
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Archana Aryal  
Programme Analyst, UNDP



**List of Assets for transfer/disposal**  
**Local Governance and community Development Programme, Nepal**  
 List of assets for transfer to Ministry of Federal Affairs and Local Development (Electronics 4 Items )

Annex - A

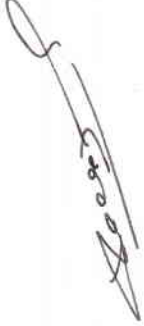
SN	1. DESCRIPTION (item name/model/manufacturer)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	Laptop DELL	20943158581	PSU Janakpur	30-Aug-10	927.42	NA	Lost
2	Laptop DELL	41BHP12	PSU Janakpur	31-Dec-14	1194.00	NA	Lost
3	Dell Core Laptop	9T8MZ22	PSU Janakpur	29-Oct-14	1545.6	NA	Lost
4	Camera G1X	478153003549	PSU Janakpur	27-Dec-12	733.79	NA	Lost
<b>Total value (US\$)</b>					<b>4400.81</b>		

  
 Signature  
 Surendra Bhandari  
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 Mandip Rai  
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 Resham Lal Kandel  
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 Signature  
 Archana Aryal  
 Programme Analyst, UNDP



## List of Assets for transfer/disposal

Local Governance and Community Development Programme, Nepal

List of assets for transfer to Ministry of Federal Affairs and Local Development (Electronics, 10 items)

Annex - A 7

SN	1. DESCRIPTION (item name/model/manufacturer)	Serial Number (not applicable for furniture)	Atlas Assets ID (Atlas generated number)	Location (current location in ATLAS)	Year of Purchases	Atlas purchase value (USD)	Net Book Value of assets	Disposal Method
1	HP Laptop	USH05000RG	NA	M & E Section	27-Mar-11	1101.17	NA	Transfer
2	HP Laptop	USH048011W	NA	M & E Section	27-Mar-11	1101.17	NA	Transfer
3	Cannon Printer	LQHA208816	NA	M & E Section	27-Mar-11	234.00	NA	Transfer
4	Dell Computer	6T8Y725	NA	M & E Section	27-Mar-11	825.88	NA	Transfer
5	Dell Projector	00M6M2-50081-17R-000	NA	M & E Section	20-Dec-11	603.86	NA	Transfer
6	HP Laptop	5cd1362H36	NA	M & E Section	20-Dec-11	724.64	NA	Transfer
7	Sony cyber-shot	2793200	NA	M & E Section	20-Dec-11	196.86	NA	Transfer
8	Sony Handy Cam	1742107	NA	M & E Section	20-Dec-11	392.51	NA	Transfer
9	Photocopy Machine	MF4570DW	NA	Secretary room	25-Sep-12	624.94	NA	Transfer
10	Camera	DSC-W810	NA	Minister's Room	25-Apr-14	222.91	NA	Transfer
<b>Total value (US\$)</b>						<b>6027.95</b>		

Signature  
Surentra Bhandari  
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