

Government of Nepal  
 Ministry of Federal Affairs and Local Development  
 Local Governance and Community Development Programme II

**Name of Meeting**

**Technical Assistance sub- Committee (TASC) – 5<sup>th</sup> Meeting**

**DATE: 21 JULY 2014**

**LOCATION: MINISTRY OF FEDERAL AFFAIRS AND LOCAL DEVELOPMENT, SINGHDURBAR**

**TIME START: 11:15      TIME END: 13:00**

**COORDINATOR: MR. PURUSOTTAM NEPAL, UNDER SECRETARY/ NPM, LGCDP**

Agenda	Discussions	Action (if any) to be taken by whom and by when:
<b>Status of recruitment of UGE/DGE</b>	<p>The NPM informed the meeting that a total of 51 UGE (46 NPPP I, four NPPP II and one NPPP III) have joined the work in municipalities. <b>Seven</b> NPPP I level UGE positions are still vacant.</p> <p>Likewise in DGE positions, 37 persons accepted the job out of 41 persons recommended in NPPP I position. In total 34 positions in DGE NPPP II, 26 persons were recommended for appointment, but 5 persons declined to join. Hence, a total of 17 DGE positions are vacant.</p> <p>It was discussed about the possibility of fulfilling the DGE vacant positions from the waiting pool list of recruitment process. In order to do it, four positions of NPPP I is not a problem but recruiting NPPP II from waiting list is not logical. Hence considering urgency of fulfilling positions, unavailability of quality experts and also merging of VDC to form Municipalities thereby reduced workload in those districts, whether NPPP II positions could be converted to NPPP I and recruit from the waiting list of NPPP I.</p>	<p>The meeting principally agreed to deploy in NPPP I DGE in the vacant positions of rest of the DDCs.</p> <p>UNDP would provide a concurrence letter with justification of doing so. The TA-SC DPs would provide their comment /suggestions in that minute. PCU would implement accordingly.</p>
Recruitment of RCU experts and PCU Specialists	<p>The NPM explained that there is no problem in recruitment of RCU staff as all positions have been fulfilled.</p> <p>With regard to positions in PCU, 5 posts (GIS, Environment, RBM, Accountability, Procurement) are fulfilled, 3 others (Local infrastructure and Building Code, GESI and Communication) are in process of appointment.</p> <p>Written test for CD Specialist, SM and Livelihood Specialist, Fiscal Decentralization Specialist and Local Governance Specialist have been taken. Among those positions, the required quality for Fiscal</p>	<p>UNDP recruitment team should conduct interview of Fiscal Decentralization Specialist as soon as</p>

<b>Agenda</b>	<b>Discussions</b>	<b>Action (if any) to be taken by whom and by when:</b>
	<p>Decentralization Specialist from written test is felt satisfactory by examiner.</p> <p>The interview panel recommended that the other candidates besides selected for RCU, and appeared in interview for CD and SM Specialist could not meet the requirement for the positions.</p> <p>Similarly, the written test result of Local Governance Specialist is also below the required level of quality.</p>	<p>possible.</p> <p>DP representatives and PCU will collect the CVs of potential persons and PCU will employ appropriate candidates in contract basis for the time being.</p> <p>Those three positions will be re-advertised to fulfill the positions.</p>
Staff support in new municipalities	<p>It was discussed that the deployment of UGE without proper system, procedures and plan may not be effective. Rather, support of engineer could have added value in the first year of operation. Hence, LGCDP/PCU in close cooperation with Municipal Management Section (MoFALD) would prepare a brief concept paper in consideration with proposed programme recruitment facility – PRF of MoFALD to employ Engineers.</p>	<p>PCU will prepare a concept paper to support new Municipalities with Engineers and circulate to DPs for consideration.</p>
Procurement of Vehicles	<p>NPM briefed the meeting that LGCDP requires 9 vehicles in which 3 of them should be strong enough to operate in very difficult terrain and rough roads. Possibility of procuring appropriate cars will be explored by all participants as well.</p>	<p>UNDP is requested to procure six vehicles with per unit cost below US \$ 30,000 .</p>
Baseline and Citizen perception survey of LGCDP	<p>It was informed that UNDP has called for RFP to conduct baseline and citizen perception survey on 17<sup>th</sup> July and has arranged pre-bidding meeting on 25<sup>th</sup> July in UNDP office.</p>	

#### **ATTENDANCE LOG**

<b>S. NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>ORGANIZATION</b>
1	Mr. Purusottam Nepal	Under Secretary/Programme Manager	MoFALD/LGCDP II
2.	Mr. Yam Nath Sharma	Assistant Country Director	UNDP
3	Dr. Bhola P. Dahal	Governance Advisor	Norwegian Embassy
4	Ms. Pragyan Joshi	Programme Officer	UNCDF
5	Mr. Bishnu Adhikari	Governance Adviser	DFID
6.	Mr. Saroj Nepal	Sr. Programme officer	Danida
7.	Rafeeqe A. Siddhiqui	Programme Officer	UNDP
8.	Laura Leyser		DFID
9.	Mr. Surendra Bhandari	AFO	LGCDP
10	Rudra Sapkota	RBM Specialist,	LGCDP